

***Minutes of the Annual General Meeting of The Arts Society
Runnymede, held on Wednesday 16th May, 2018 at 10.15am***

Gill Whitney, President, welcomed everyone to the meeting and thanked them for attending. Margo Reinold is currently away due to a family wedding and she will not therefore be presiding today.

1. Apologies for absence received from:
Margo Reinold, Anne Handcock, Mara Wingrove

2. Adoption of the Minutes for AGM 2017 (previously circulated):
It was agreed that these were a true and accurate record of the meeting held in May 2017 and their adoption was
Proposed by: Roy Forster
Seconded by: Donald Longmore
Passed unanimously

3. Any Matters arising from the Minutes.
There were no matters arising

4. Chairman's Report (previously circulated):
Gill Whitney thanked the Chairman for her full and interesting report and took the opportunity to thank the outgoing Vice Presidents and welcomed Pat Moore, Mary Duggan and Pam Milner as the new Vice Presidents; these appointments were made to acknowledge the support these people have given to the society.
GW took the opportunity to ask for help for assistance in the various teams and particularly for the technical team; a jolly team who always welcome new members and offer training.

5. Treasurer's Report (previously circulated):
GW advised the meeting that Barbara Thornton had been taken seriously ill in March and is still in hospital and cannot continue her role as Treasurer and took the opportunity to thank Barbara for her hard work and commitment to the Society and for preparing the accounts this year ready to be finalised for this meeting. The Society does need a treasurer to manage the books; this post is assisted by a very efficient finance team and is therefore a job that would take approximately 2 hours per month. GW wished to record the Society's thanks to Anne Handcock, former Treasurer, who stepped in in March to complete the treasurer's report and accounts.

6. Adoption of the Examined Accounts:
Proposed by: Brian Roberts
Seconded by: Pat Moore
Passed unanimously

7. Review of the Annual Subscription:

This item was inadvertently missed from the agenda and will be raised as a separate item prior to the meeting in June 2018, the subscription not having been increased during the last five years.

8. Appointment of the Financial Examiner:

GW advised that John Smith the auditor is willing to act as auditor for the year 2018/9

Proposed by: Jackie Roberts

Seconded by: John Whitney

9. Election of Officers and Committee Members:

See below

10. Children's Trails & Heritage Projects – Update:

Jenny Underwood was pleased to advise the meeting that the heritage project for the Royal School, Windsor Great Park has been approved by Head Office and a team of 11 people established; the process of DBS checks for the entire team will commence and work will start in September.

The following church children's trails are now being undertaken:

St Mary's Thorpe

Garrison Church Windsor

Parish church in Chobham

Jenny Underwood will continue to keep members updated on the progress of these projects.

11. Any Other Business (previously notified to Hon. Sec.)

No correspondence has been received

Election of Officers and Committee Members:

The following Officers and Committee Members have agreed to stand:

Officers

Chairman

Margo Reinold

Proposed: Jenny Underwood

Seconded: Diana Poll

Vice Chairman

Jenny Underwood

Proposed: Carol Hedley

Seconded: Elaine Pollington

Honorary Secretary

Cathy Clarke

Proposed: Margo Reinold

Seconded: Diana Poll

Honorary Treasurer

{Position Vacant}

Membership Secretary

Diana Poll

Proposed: Elaine Pollington

Seconded: Janice Willis

Programme Secretary

Marilyn Stevens

Proposed: Jenny Underwood

Seconded: Cathy Clarke

Outings Secretary

Pat Miles

Proposed: Anne Handcock

Seconded: Pam Milner

Church Recording Lead/Study Tours

Gill Whitney

Proposed: David Underwood

Seconded: Elaine Pollington

Website Secretary:

Brian Roberts

Proposed: Diana Poll

Seconded: Cathy Clarke

Publicity Secretary:

Jackie Stallwood

Proposed: Janice Willis

Seconded: Pam Milner

Study Day Co-ordinator:

Gloria Ringrose

Proposed: John Whitney.

Seconded: Marilyn Stevens

Committee Member without Portfolio:

Jan Willis

Proposed: Gloria Ringrose

Seconded: Carol Hedley

In addition, the following members have agreed to carry out tasks as shown and will report to the committee as and when necessary.

Technical Team Co-ordinator

John Whitney

Catering Team

Anne Bennett, Mara Wingrove

At the conclusion of the meeting Gill Whitney took the opportunity to thank the committee for all the work undertaken on behalf of the society during the year which is time consuming but great fun; she asked that anyone interested in volunteering by joining the committee should get in touch with any of the committee members. Particular thanks were given to Elaine Pollington who is stepping down from the role of membership secretary after several years of hard work but has said that she will still help out the membership team; a bouquet of flowers was presented.

Gill Whitney thanked members for their prompt attendance today and the meeting closed at 10.28am